

Registration Instructions

- You are required to have students & attending adults fill out the following; **You may have already collected these** at the start of the year.
 - ✓ Registration form
 - ✓ Permission form
 - ✓ Medical form
 - ✓ Code of Conduct form
 - ✓ Photo Release
- Forms should **be kept** by the teacher; must be brought to the conference. (not registration Form)
 - ✓ Be sure to tell students they must turn in all forms a **week** before the deadline if you do not already have them.
 - ✓ Encourage students to turn in forms and fees as early as possible.
 - ✓ Once you have any forms/fees turned in, register them online right away.
 - ✓ You may make changes to the registration or cancel **up until the deadline**.
 - ✓ Once registration is closed, I will print out a list of all registered; you will be **responsible to pay for all names on the list**. No exceptions.
- Online Registration will open January 23, 2023-February 25
 - ✓ To register: go to the National HOSA website and log-in
 - ✓ Go to Conference Registration (you may have to log-in once more)
 - ✓ Choose: Louisiana HOSA State Leadership Conference
 - ✓ Using the student registration form turned in, fill in all information online
- All testing will be online before the conference. (Feb. 27 – March 10, 2023)

If you are more than one hour away, I strongly recommend coming the night before.

Remember, you will be encountering rush hour traffic in the morning.

Deadlines:

January 23, 2023	Conference Registration opens online
February 10, 2023	State Officer Applications Due
February 25, 2023	Conference Registration closes for everyone
February 25, 2023	Print out invoice & Request check for registration and send ASAP
February 27, 2023	Online testing begins
March 1, 2023	Final Deadline for membership registration
March 10, 2023	Online testing ends
March 11, 2023	Deadline - Audition for Anthem Singers
March 11, 2023	Nominations for Leadership Awards due
March 20, 2023	Conference Sign-in begins at 8:00 am
	Opening Session begins promptly at 9:00

If you have any questions, please feel free to call or email me. Remind students to read all information on the website!